

# Carbon Reduction Plan

Supplier name: Business Systems (U.K.) Limited

Publication date: 8 December 2022

## Commitment to achieving Net Zero

Business Systems (U.K.) Limited is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Business Systems (U.K.) Limited's first reporting year and baseline year are the same 12-month period.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
<p>We have selected the 12 months ending 1st January 2022 as our Baseline year – this covers the consumption and emissions related to the business activities for Business Systems (U.K.) Limited. The Operational Boundary is both Financial and Operational Control.</p> <p>This is our first report and so the baseline and current reporting period are the same.</p> <p>We have reported on all the required emissions and can confirm that the reporting for our Scope 1 &amp; 2 emissions is in accordance with the Streamlined Energy and Carbon Reporting regulations whilst the mandatory subset of Scope 3 emissions has been calculated in accordance with the GCH Protocol's Technical Guidance for Calculating Scope 3 Emissions (version 1.0).</p>	
Baseline year emissions: 2022	
EMISSIONSTOTAL (tCO <sub>2</sub> e)	
Scope 17.785 tCO <sub>2</sub> e	
Scope 216.755 tCO <sub>2</sub> e	

Scope 3 Upstream transportation and distribution Waste generated in operations Business travel Employee commuting Downstream transportation and distribution	19.512 tCO <sub>2</sub> e
Total Emissions	44.052 tCO <sub>2</sub> e

### Current Emissions Reporting

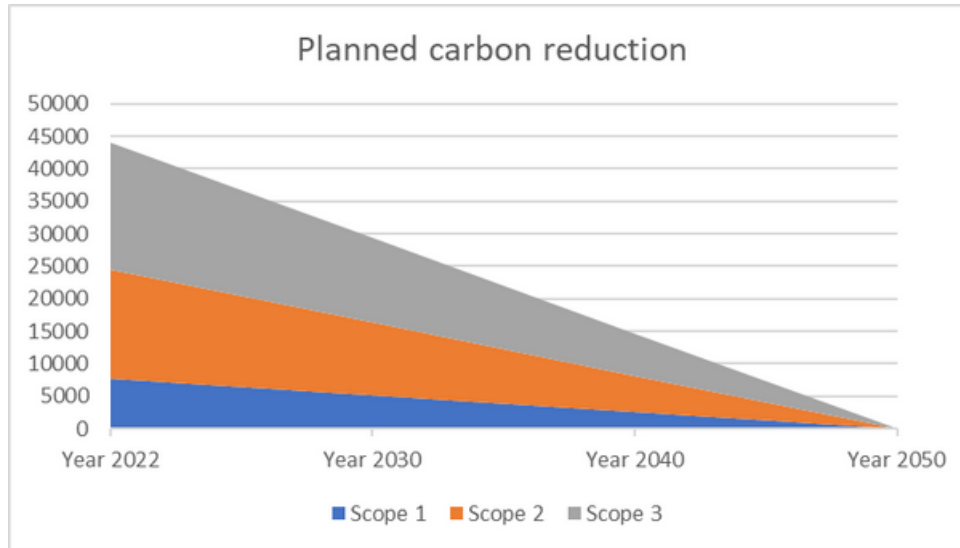
Reporting Year: 2022	
EMISSIONSTOTAL (tCO <sub>2</sub> e)	
Scope 1	17.785 tCO <sub>2</sub> e
Scope 2	216.755 tCO <sub>2</sub> e
Scope 3 19.512 tCO <sub>2</sub> e Upstream transportation and distribution Waste generated in operations Business travel Employee commuting Downstream transportation and distribution	
Total Emissions	44.052 tCO <sub>2</sub> e

## Emissions reduction targets

To continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next seven years to 29.368 tCO<sub>2</sub>e by 2030. This is a reduction of 33.33%

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

Business Systems (U.K.) Limited has committed to implementing carbon reduction initiatives to ensure we achieve Net Zero by 2050. A key step we have already made towards this has been to move into a new state-of-the-art office in London. Having previously been situated in the same building for the last 30 years, we can now ensure a more energy efficient working space which better aligns with our carbon reduction goals.

In addition to this, all technology used for day-to-day working is certified by Energy Star, and properly disposed according to WEEE Regulations on retirement. This reduces the environmental impact caused by our key work equipment.

As most of our staff work within close proximity to our office, commuter carbon emissions are already low. We do, additionally, offer a 'Cycle to Work' scheme which provides incentives for our team to avoid pollution-emitting options for travelling to work. For team members located further afield, we are in discussions with the electric car subscription service Onto (recently added to our stellar list of clients) to provide an EV scheme for our staff.

In the future we hope to implement further measures such as:

- Offsetting carbon emissions from our services through tree-planting schemes, investing in carbon-neutral/reductive technologies, or working with urban rewilding charities.
- Commit to donating a percentage of the revenue from each contract we undertake to carbon-reduction schemes within and outside Business Systems (U.K.) Limited.

- Establish incentives for staff energy use reduction, both within the office and at home.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

*Adam Kautor*  
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Date: .....1...8... D...ec...em...b...er... 2.0...22.....

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<sup>1</sup> <https://ghgprotocol.org/corporate-standard>

<sup>2</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup> <https://ghgprotocol.org/standards/scope-3-standard>